



## Preschool & Kindergarten Application Packet

*To apply, please submit the following items:*

- Application form
- \$25 application fee (cash or check made out to *Friends School of Portland*)
- Student description (written by the applicant's parent)
- A copy of all evaluations such as psychological, OT, speech, etc. (if applicable)
- Preschool readiness questionnaire--Completed by the parent; preschool applicants only
- Preschool teacher reference--For preschool and Kindergarten applicants who have attended a preschool program

**The application deadline for Fall 2019 is January 31, 2019.** It is essential that we receive all of the items before we can process your child's application. Once we have received all of the necessary documents, our Admissions Committee will review the file. The Committee will decide whether to invite the applicant for a classroom visit, which is the next step in the application process.

*Thank you!*



11 U.S. Route One  
Cumberland Foreside, ME 04110  
207-781-6321  
Fax: 207-512-5980

## Application for Admission

### APPLICANT INFORMATION

Today's Date \_\_\_\_\_

Student Name (Legal) \_\_\_\_\_ Preferred Name \_\_\_\_\_  
First Middle Last (if different)

Applying for admission to: Preschool Kindergarten Grade: 1 2 3 4 5 6 7 8 Beginning (month, year): \_\_\_\_\_  
(circle one)

Preschool applicants--please indicate desired schedule: \_\_\_\_\_ Mon - Fri *Full Day* \_\_\_\_\_ Mon - Fri *Mornings (8:15am-Noon)*  
\_\_\_\_\_ Mon, Wed, & Fri *Full Day* \_\_\_\_\_ Mon, Wed, & Fri *Mornings* \_\_\_\_\_ Tues & Thu *Full Day* \_\_\_\_\_ Tues & Thu *Mornings*

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Current School/Grade \_\_\_\_\_

Are you affiliated with the Religious Society of Friends (Quakers) in any way? Please explain.

Admission decisions are made independently of financial aid considerations. Would you like to receive information on applying for financial aid?  
\_\_\_\_ Yes \_\_\_\_ No

### PARENT/GUARDIAN INFORMATION

Name \_\_\_\_\_

Name \_\_\_\_\_

Relation to Applicant \_\_\_\_\_

Relation to Applicant \_\_\_\_\_

Address \_\_\_\_\_

Address(if different) \_\_\_\_\_

Home Phone \_\_\_\_\_

Home Phone(if different) \_\_\_\_\_

Cell Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Occupation & Employer \_\_\_\_\_

Occupation & Employer \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

### FAMILY INFORMATION

Who is/are the applicant's legal guardian(s)? \_\_\_\_\_

With whom does the applicant live? (Please list name and relationship of all individuals who reside in the household and age of siblings.)

Parent Name \_\_\_\_\_

Sibling Name \_\_\_\_\_ Age \_\_\_\_\_

Parent Name \_\_\_\_\_

Sibling Name \_\_\_\_\_ Age \_\_\_\_\_

\* OVER \*

WHY FRIENDS SCHOOL OF PORTLAND?

How did you learn about Friends School of Portland? What interests you about FSP?

Why do you believe Friends School of Portland would be a good match for your child?

STUDENT DESCRIPTION

On a separate page, please describe goals for your child’s education, the environment in which you believe your child would thrive, aspects of your child’s intellectual, social, spiritual, and emotional development, or other information that will help us learn more about your child.

For Preschool and Kindergarten Applicants: Please comment briefly about your child’s temperament, play style, interests, separation experience, and any significant emotional or developmental strengths or challenges.

For 1st through 8th Grade Applicants: Please comment briefly on your child’s temperament, style of peer interaction, past school experiences including strengths, difficulties and interests, and any significant emotional or developmental strengths or challenges.

TESTING OR SUPPORT

Has the applicant ever received additional support services inside or outside of school?  Yes  No

Has the applicant ever been recommended for evaluation?  Yes  No

Please check any that apply and explain below:

- Checkboxes for IEP, Learning Difference, 504 Plan, RTI Support Plan, ELL, Counseling, Skip/Repeat a Grade, CDS/Early Intervention, and Other.

Please explain here and include copies of supporting materials (e.g. standardized testing, evaluations, IEP or 504 Plans & progress notes).

ADDITIONAL INFORMATION

Please describe any special circumstances that the applicant may be dealing with (e.g. applicant or family illness, food/environmental allergies, separation from/loss of a significant person in the family, etc.). Attach additional pages if necessary.

I (We) understand that the information contained in this application and all accompanying forms is confidential and shall not be disclosed to anyone, including the applicant’s family.

I (We) declare that the information reported on this form, to the best of our knowledge and belief, is true, correct and complete.

Signature of Parent/Guardian Date:

Signature of Parent/Guardian Date:

Send to: Friends School of Portland, 11 U.S. Route One, Cumberland Foreside, ME 04110 / Or fax to: 207-512-5980

Be sure to include: Student Description \$25.00 Application Fee Any Applicable Reports/Evaluations



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## Preschool Readiness Questionnaire

*To be filled out by parents of applicants to preschool only.*

Child's Name \_\_\_\_\_ Date of birth \_\_\_\_\_

*Please answer the questions below as objectively as possible, based on your child's current level of development. This information will help us determine if your child is ready to benefit from our program. We understand that your child will continue to grow between now and the beginning of school.*

### How is your child progressing with toilet training?

\_\_\_ not yet    \_\_\_ beginning    \_\_\_ fully trained (including naps)

### How does your child use language to communicate?

\_\_\_ gestures and single words    \_\_\_ phrases and simple sentences    \_\_\_ full sentences/ stories

### Does your child understand and follow directions? Please give an example.

### Please check the things your child is doing independently or with help.

Cleaning up toys: \_\_\_ independently    \_\_\_ with help

Drinking from an open cup: \_\_\_ independently    \_\_\_ with help

Dressing: \_\_\_ independently    \_\_\_ with help

Other:

**\*\*OVER\*\***

**Please describe your child's social experiences if not in school. How and when does s/he/they interact with other children?**

**What experience does your child have with separating from you?**

**Does your child nap? If so, please describe your child's nap routine.**

Parent's Name \_\_\_\_\_ Date \_\_\_\_\_



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## Preschool Teacher Reference

Student's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

*Confidentiality Statement: I understand that all information furnished on this reference will be held in confidence by Friends School of Portland and will not be made available to the applicant's family.*

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**Dear Teacher:** Your thoughtful comments will help us determine whether Friends School of Portland is an appropriate learning environment for this child. Your complete candor will be appreciated. We ask that you respond as soon as possible, as the student's application cannot be processed until we have this document.

**In what capacity have you worked with this child?**

**What are your impressions of the child? Please describe the child's abilities and needs, as you see them, with regard to cognitive, emotional, social, and physical development.**

**How does the applicant get along with other children? How does the child get along with adults?**

**Is this child at ease in a group? Does she/he prefer free play or structured activities? Is her/his impulse control age-appropriate?**

**\*OVER\***

**Does this child have any impairment in speech, hearing, vision, muscular development, or visual/auditory perception or processing of which we should be aware? Has the child ever been evaluated or received counseling or services of any kind? Please be specific.**

**What advice would you offer to someone working with this child?**

**Please comment on parent participation in the school community and /or support of the child's school experience.**

**Please provide any additional comments which might help us become better acquainted with this child and her/his family.**

Your Name (please print) \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_ School Name/City \_\_\_\_\_

School Phone \_\_\_\_\_ Your Email \_\_\_\_\_

Signature \_\_\_\_\_



## **Independent Toileting Requirement for Preschool and Kindergarten**

Independent toileting is a requirement for children entering preschool and Kindergarten at Friends School of Portland.

Many people think their children are toilet trained if the child lets them know of the need to use the bathroom, but if the adult must do any of the following tasks, either physically or through verbal coaching, the child is not independently toileting.

While we know that not all children of preschool age are developmentally ready for these skills, the reality of staffing and class numbers means that teachers cannot be available to frequently help with toileting. We also believe that independent toileting is indicative of an overall developmental level that suggests a child will thrive in our preschool program.

We expect a child to have the following skills firmly established during the summer prior to beginning preschool and Kindergarten:

- Know how to use a real toilet, not just a potty chair
- Be comfortable toileting in locations other than home
- Be able to remove any necessary clothing and re-clothe themselves with minimal teacher assistance
- Be able to use the toilet when asked to do so as part of the daily routine, such as before naps or outings
- Successfully direct bowel movements and urine into the toilet
- Clean themselves after urinating or having a bowel movement, including putting used toilet paper into the toilet
- Flush the toilet

Of course, some accidents are to be expected, and teachers will certainly assist children during an initial adjustment period to become familiar with the school routines and facilities. If a child continues to have difficulty staying dry or competently using the toilet after this time, the school may ask that he or she discontinue school attendance until the skill is firmly in place.