



Application Checklist

- Application form
- \$25 application fee (cash or check made out to *Friends School of Portland*)
- Personal statement (written by the applicant's parent)
- A copy of all evaluations such as psychological, OT, speech, etc. (if applicable)
- Transcript release sent to current school--For applicants entering grades 1-8
- Current teacher reference--For applicants entering grades 1-8
- Mathematics assessment & writing sample sent by current teacher--For applicants entering grades 3-8
- Middle school applicant questionnaire--Completed by the student; for applicants entering grades 5-8
- Preschool teacher reference--For preschool and Kindergarten applicants who have attended a preschool program
- Preschool readiness questionnaire--Completed by the parent; Preschool applicants only

The application deadline for Fall 2018 is January 31, 2018. It is essential that we receive all of the items before we can process your child's application. Once we have received all of the necessary documents, our Admissions Committee will review the file. The Committee will decide whether to invite the applicant for a classroom visit, which is the next step in the application process. Thank you.



11 U.S. Route One
Cumberland Foreside, ME 04110
207-781-6321
Fax: 207-512-5980

Application for Admission

APPLICANT INFORMATION

Today's Date _____

Student Name (Legal) _____ Preferred Name _____
First Middle Last (if different)

Applying for admission to: Preschool Kindergarten Grade: 1 2 3 4 5 6 7 8 Beginning (month, year): _____
(circle one)

Preschool applicants--please indicate desired schedule: _____ Mon - Fri *Full Day* _____ Mon - Fri *Mornings (8:15am-Noon)*
_____ Mon, Wed, & Fri *Full Day* _____ Mon, Wed, & Fri *Mornings* _____ Tues & Thu *Full Day* _____ Tues & Thu *Mornings*

Date of Birth _____ Age _____ Current School/Grade _____

Are you affiliated with the Religious Society of Friends (Quakers) in any way? Please explain.

Admission decisions are made independently of financial aid considerations. Would you like to receive information on applying for financial aid?
____ Yes ____ No

PARENT/GUARDIAN INFORMATION

Name _____

Name _____

Relation to Applicant _____

Relation to Applicant _____

Address _____

Address(if different) _____

Home Phone _____

Home Phone(if different) _____

Cell Phone _____

Cell Phone _____

Work Phone _____

Work Phone _____

Occupation & Employer _____

Occupation & Employer _____

Email _____

Email _____

FAMILY INFORMATION

Who is/are the applicant's legal guardian(s)? _____

With whom does the applicant live? (Please list name and relationship of all individuals who reside in the household and age of siblings.)

Parent Name _____

Sibling Name _____ Age _____

Parent Name _____

Sibling Name _____ Age _____

* OVER *

WHY FRIENDS SCHOOL OF PORTLAND?

How did you learn about Friends School of Portland? What interests you about FSP?

Why do you believe Friends School of Portland would be a good match for your child?

STUDENT DESCRIPTION

On a separate page, please describe goals for your child’s education, the environment in which you believe your child would thrive, aspects of your child’s intellectual, social, spiritual, and emotional development, or other information that will help us learn more about your child.

For Preschool and Kindergarten Applicants: Please comment briefly about your child’s temperament, play style, interests, separation experience, and any significant emotional or developmental strengths or challenges.

For 1st through 8th Grade Applicants: Please comment briefly on your child’s temperament, style of peer interaction, past school experiences including strengths, difficulties and interests, and any significant emotional or developmental strengths or challenges.

TESTING OR SUPPORT

Has the applicant ever received additional support services inside or outside of school? Yes No

Has the applicant ever been recommended for evaluation? Yes No

Please check any that apply and explain below:

- IEP, Learning Difference, 504 Plan, RTI Support Plan, ELL, Counseling, Skip/Repeat a Grade, CDS/Early Intervention, Other

Please explain here and include copies of supporting materials (e.g. standardized testing, evaluations, IEP or 504 Plans & progress notes).

ADDITIONAL INFORMATION

Please describe any special circumstances that the applicant may be dealing with (e.g. applicant or family illness, food/environmental allergies, separation from/loss of a significant person in the family, etc.). Attach additional pages if necessary.

I (We) understand that the information contained in this application and all accompanying forms is confidential and shall not be disclosed to anyone, including the applicant’s family.

I (We) declare that the information reported on this form, to the best of our knowledge and belief, is true, correct and complete.

Signature of Parent/Guardian Date:

Signature of Parent/Guardian Date:

Send to: Friends School of Portland, 11 U.S. Route One, Cumberland Foreside, ME 04110 / Or fax to: 207-512-5980

Be sure to include: Student Description \$25.00 Application Fee Any Applicable Reports/Evaluations



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Teacher Reference

Student's Name _____ Applying to Grade _____

Confidentiality Statement: *I understand that all information furnished on this reference will be held in confidence by Friends School of Portland and will not be made available to the applicant's family.*

Parent Signature _____ Date _____

Dear Teacher: Your thoughtful comments will help us determine whether Friends School of Portland is an appropriate learning environment for this child. Your complete candor will be appreciated. We ask that you respond as soon as possible, as the student's application cannot be processed until we have this document.

In what capacity have you worked with the applicant? How long have you known this child?

What academic and intellectual strengths and weaknesses does the applicant display? Is this child a competent and independent reader? How does s/he express herself/himself verbally and in writing? Please be as specific as possible with regard to math and other subjects as well.

How does the applicant get along with other children? Is the child a leader? A follower? A participant? An observer? A loner? Sensitive to others? How would you describe the applicant's friendships? How does the child get along with adults?

Describe the applicant's learning style. Does s/he follow directions well? Does s/he tend to work and play independently or in groups? Participate in class discussions? Follow through on academic tasks? Exhibit curiosity and motivation? Please be as specific as possible.

OVER

What are the personal strengths and needs of the applicant? Please comment on maturity, responsibility, leadership, sense of humor and integrity. Feel free to include specific anecdotes.

Please comment on special interests or abilities of the applicant.

Does the applicant have any impairment in speech, hearing, vision, muscular development, or visual/auditory perception or processing of which we should be aware? Has the child ever been evaluated or received counseling or tutoring of any kind? Please be specific.

What advice would you offer to someone working with this child?

Please give an example of the parents'/guardians' participation in the school community.

Your Name (please print) _____ Date _____

Title _____ School Name/City _____

School Phone _____ Your Email _____

Signature _____



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Transcript Release

Student Name _____ Current Grade _____

Dear Parent: Please complete and send this form to the school in which your child is presently enrolled.

I authorize the release of all educational records, including progress reports and student testing, of the above-named student to Friends School of Portland at the address below.

This includes:

- A copy of the applicant's most recent progress report from the current school year.
- Final report card from the previous school year.
- Standardized test results.
- Any educational or psychological evaluations.
- Any additional teacher reports.
- Current IEP and most recent meeting notes (if applicable).

Parent Signature _____ Date _____

Please mail the requested information as soon as possible to:

Friends School of Portland
Admissions Office
11 U.S. Route One
Cumberland Foreside, ME 04110