



# Application Checklist

- Application form
- \$25 application fee (cash or check made out to *Friends School of Portland*)
- Personal statement (written by the applicant's parent)
- A copy of all evaluations such as psychological, OT, speech, etc. (if applicable)
- Transcript release sent to current school--For applicants entering grades 1-8
- Current teacher reference--For applicants entering grades 1-8
- Mathematics assessment & writing sample sent by current teacher--For applicants entering grades 3-8
- Middle school applicant questionnaire--Completed by the student; for applicants entering grades 5-8
- Preschool teacher reference--For preschool and Kindergarten applicants who have attended a preschool program
- Preschool readiness questionnaire--Completed by the parent; Preschool applicants only

**The application deadline for Fall 2018 is January 31, 2018.** It is essential that we receive all of the items before we can process your child's application. Once we have received all of the necessary documents, our Admissions Committee will review the file. The Committee will decide whether to invite the applicant for a classroom visit, which is the next step in the application process. Thank you.



11 U.S. Route One  
Cumberland Foreside, ME 04110  
207-781-6321  
Fax: 207-512-5980

## Application for Admission

### APPLICANT INFORMATION

Today's Date \_\_\_\_\_

Student Name (Legal) \_\_\_\_\_ Preferred Name \_\_\_\_\_  
First Middle Last (if different)

Applying for admission to: (circle one) Preschool Kindergarten Grade: 1 2 3 4 5 6 7 8 Beginning (month, year): \_\_\_\_\_

Preschool applicants--please indicate desired schedule: \_\_\_\_\_ Mon - Fri *Full Day* \_\_\_\_\_ Mon - Fri *Mornings (8:15am-Noon)*  
\_\_\_\_\_ Mon, Wed, & Fri *Full Day* \_\_\_\_\_ Mon, Wed, & Fri *Mornings* \_\_\_\_\_ Tues & Thu *Full Day* \_\_\_\_\_ Tues & Thu *Mornings*

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Current School/Grade \_\_\_\_\_

Are you affiliated with the Religious Society of Friends (Quakers) in any way? Please explain.

Admission decisions are made independently of financial aid considerations. Would you like to receive information on applying for financial aid?  
\_\_\_\_ Yes \_\_\_\_ No

### PARENT/GUARDIAN INFORMATION

Name \_\_\_\_\_

Name \_\_\_\_\_

Relation to Applicant \_\_\_\_\_

Relation to Applicant \_\_\_\_\_

Address \_\_\_\_\_

Address(if different) \_\_\_\_\_

Home Phone \_\_\_\_\_

Home Phone(if different) \_\_\_\_\_

Cell Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Occupation & Employer \_\_\_\_\_

Occupation & Employer \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

### FAMILY INFORMATION

Who is/are the applicant's legal guardian(s)? \_\_\_\_\_

With whom does the applicant live? (Please list name and relationship of all individuals who reside in the household and age of siblings.)

Parent Name \_\_\_\_\_

Sibling Name \_\_\_\_\_ Age \_\_\_\_\_

Parent Name \_\_\_\_\_

Sibling Name \_\_\_\_\_ Age \_\_\_\_\_

\* OVER \*

WHY FRIENDS SCHOOL OF PORTLAND?

How did you learn about Friends School of Portland? What interests you about FSP?

Why do you believe Friends School of Portland would be a good match for your child?

STUDENT DESCRIPTION

On a separate page, please describe goals for your child’s education, the environment in which you believe your child would thrive, aspects of your child’s intellectual, social, spiritual, and emotional development, or other information that will help us learn more about your child.

For Preschool and Kindergarten Applicants: Please comment briefly about your child’s temperament, play style, interests, separation experience, and any significant emotional or developmental strengths or challenges.

For 1st through 8th Grade Applicants: Please comment briefly on your child’s temperament, style of peer interaction, past school experiences including strengths, difficulties and interests, and any significant emotional or developmental strengths or challenges.

TESTING OR SUPPORT

Has the applicant ever received additional support services inside or outside of school?  Yes  No

Has the applicant ever been recommended for evaluation?  Yes  No

Please check any that apply and explain below:

- Checkboxes for IEP, Learning Difference, 504 Plan, RTI Support Plan, ELL, Counseling, Skip/Repeat a Grade, CDS/Early Intervention, and Other.

Please explain here and include copies of supporting materials (e.g. standardized testing, evaluations, IEP or 504 Plans & progress notes).

ADDITIONAL INFORMATION

Please describe any special circumstances that the applicant may be dealing with (e.g. applicant or family illness, food/environmental allergies, separation from/loss of a significant person in the family, etc.). Attach additional pages if necessary.

\*\*\*\*\*

I (We) understand that the information contained in this application and all accompanying forms is confidential and shall not be disclosed to anyone, including the applicant’s family.

I (We) declare that the information reported on this form, to the best of our knowledge and belief, is true, correct and complete.

Signature of Parent/Guardian Date:

Signature of Parent/Guardian Date:

Send to: Friends School of Portland, 11 U.S. Route One, Cumberland Foreside, ME 04110 / Or fax to: 207-512-5980

Be sure to include:  Student Description  \$25.00 Application Fee  Any Applicable Reports/Evaluations



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## **Middle School Applicant Questionnaire**

*To be filled out by the student (for applicants to grades 5-8).*

Student's Name \_\_\_\_\_ Current Grade \_\_\_\_\_

*We would like to learn more about you. Please answer the following questions in your own handwriting.*

**Why are you interested in attending Friends School of Portland?**

**What do you like to do outside of school? Why?**

**What are three of your strengths as a student or as a person?**

**\*\*OVER\*\***

**What is one thing you would like to get better at in school or in life?**

**What helps you learn well?**

**Who is your favorite book character and why?**

Signature \_\_\_\_\_ Date \_\_\_\_\_



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## Teacher Reference

Student's Name \_\_\_\_\_ Applying to Grade \_\_\_\_\_

**Confidentiality Statement:** *I understand that all information furnished on this reference will be held in confidence by Friends School of Portland and will not be made available to the applicant's family.*

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**Dear Teacher:** Your thoughtful comments will help us determine whether Friends School of Portland is an appropriate learning environment for this child. Your complete candor will be appreciated. We ask that you respond as soon as possible, as the student's application cannot be processed until we have this document.

**In what capacity have you worked with the applicant? How long have you known this child?**

**What academic and intellectual strengths and weaknesses does the applicant display? Is this child a competent and independent reader? How does s/he express herself/himself verbally and in writing? Please be as specific as possible with regard to math and other subjects as well.**

**How does the applicant get along with other children? Is the child a leader? A follower? A participant? An observer? A loner? Sensitive to others? How would you describe the applicant's friendships? How does the child get along with adults?**

**Describe the applicant's learning style. Does s/he follow directions well? Does s/he tend to work and play independently or in groups? Participate in class discussions? Follow through on academic tasks? Exhibit curiosity and motivation? Please be as specific as possible.**

**\*OVER\***

**What are the personal strengths and needs of the applicant? Please comment on maturity, responsibility, leadership, sense of humor and integrity. Feel free to include specific anecdotes.**

**Please comment on special interests or abilities of the applicant.**

**Does the applicant have any impairment in speech, hearing, vision, muscular development, or visual/auditory perception or processing of which we should be aware? Has the child ever been evaluated or received counseling or tutoring of any kind? Please be specific.**

**What advice would you offer to someone working with this child?**

**Please give an example of the parents'/guardians' participation in the school community.**

Your Name (please print) \_\_\_\_\_ Date \_\_\_\_\_

Title \_\_\_\_\_ School Name/City \_\_\_\_\_

School Phone \_\_\_\_\_ Your Email \_\_\_\_\_

Signature \_\_\_\_\_



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## Mathematics Assessment & Writing Sample for 3<sup>rd</sup> - 8<sup>th</sup> Grade Applicants

Student Name \_\_\_\_\_ Teacher's Name \_\_\_\_\_  
 Current School \_\_\_\_\_ Current Grade \_\_\_\_\_ Date \_\_\_\_\_

**\*\*Please also attach a writing sample from the student of no more than one page in length.\*\***

To help us assess the placement of this student please provide an assessment of the student's mathematical skills and a copy of a writing sample that was done independently by the student.

### Math Skills Inventory

Generally, this student is performing ( below at above ) grade level in mathematics.  
Circle one

- N for Not Yet:** The child has been introduced to this skill or concept and is at the beginning stage of learning it.  
**D for Developing:** The child is practicing the skill or grappling with the concept, but has yet to master it.  
**S for Secure:** The child can use this skill or concept in context correctly and consistently.  
**Blank box:** The skill or concept has not been introduced.

### Additional Comments:

<b>Mathematical Thinking</b>	
Adds & subtracts single-digit numbers	
Adds & subtracts two-digit numbers	
Adds & subtracts with regrouping	
Adds & subtracts 3 digit numbers	
Multiplication concept	
Multiplication facts	
Division concept	
Division facts	
Multi-digit numbers: multiply	
Multi-digit numbers: divide	
Fractional concepts	
Fractions: add/subtract	
Fractions: multiply/divide	
Decimal connection to fractions	
Decimals: add/subtract	
Decimals: multiply/divide	
Understanding of ratio & percent	
Basic operations with integers	
Geometry	
: understands part-whole relationships	
: identifies different polygons	
: uses area formulas	
: identifies three-dimensional solids	
Writing, interpreting, & using algebraic expressions & equations	
Simplifies algebraic equations	
Solves simple algebraic equations	
Graphs on coordinate axes	
Data - computes mean, median, mode, range, & makes comparisons	

*Please return to:* Friends School of Portland, 11 U.S. Route One, Cumberland Foreside, ME 04110



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## Transcript Release

Student Name \_\_\_\_\_ Current Grade \_\_\_\_\_

**Dear Parent:** Please complete and send this form to the school in which your child is presently enrolled.

*I authorize the release of all educational records, including progress reports and student testing, of the above-named student to Friends School of Portland at the address below.*

This includes:

- A copy of the applicant's most recent progress report from the current school year.
- Final report card from the previous school year.
- Standardized test results.
- Any educational or psychological evaluations.
- Any additional teacher reports.
- Current IEP and most recent meeting notes (if applicable).

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

**Please mail the requested information as soon as possible to:**

Friends School of Portland  
Admissions Office  
11 U.S. Route One  
Cumberland Foreside, ME 04110